

CITY OF BROOKSVILLE

JOB DESCRIPTION

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| POSITION TITLE: | Horticulture Tech |
| DEPARTMENT: | Parks & Recreation |
| SUPERVISED BY: | Parks and Recreation Director |

POSITION SUMMARY: Heavy semi-skilled and manual work involving maintenance, repair and construction tasks, including tasks requiring special knowledge and requiring use of tools, equipment, and light automotive equipment. Technical and manual work related to the planting, removal and care of various plants, shrubs, trees and flowers located throughout the City, including Street-Right-Of-Ways. May supervise other workers in accordance with specific instructions and defined procedures. May be called out in emergencies, scheduled to work nights, weekends and/or holidays. Position is supervised by the Parks and Recreation Director.

ESSENTIAL JOB FUNCTIONS:

- Participate in and provide direction for employees engaged in planting, removing, transplanting, cultivating, trimming, spraying, fertilizing, pruning and irrigation necessary for the healthy growth of trees, shrubs, plants and flowers.
- Perform inspections to detect evidence of disease, insects, or other conditions endangering or inhibiting the proper growth of trees, shrubs, plants or flowers. Take corrective measures such as mixing and applying fertilizer, pesticides or herbicides.
- Provide instruction to other personnel in the proper horticultural maintenance of trees, shrubs, plants, flowers.
- Mow, weed, plant and mulch in street medians and right of ways.
- Perform Maintenance of Traffic (MOT) set up and tear down.
- May provide care to interior plants.
- Spray for pest control.
- Perform routine maintenance on municipal buildings, equipment, grounds and properties.
- Assist in a variety of trade and craft areas including light carpentry, ground maintenance, painting; cement work, and laying sod.
- Remove, clean, and adjust mechanical and irrigation equipment.

- Maintain condition and inventory of tools and equipment.
- Operate hand and power tools and equipment.
- Works safely, diligently and responsibly at completing assigned duties.

JOB STANDARDS:

Education: High School Diploma or GED

Experience: Two (2) years experience in landscape maintenance, turf management, nursery or horticulture operation, or an equivalent combination of training and experience. Specific experience in nursery and plant propagation, horticulture, and maintenance.

Licensed & Certifications: Valid Florida Driver's License. Certification as a Public Applicator by the Florida Department of Agriculture and Consumer Services to purchase and use restricted pesticides pursuant to Chapter 487 of Fla. Statutes for street right of ways. Certification for Maintenance of Traffic (MOT) Advanced Level. (Certification must be obtained within six months of appointment).

CRITICAL SKILL, ABILITIES, & EXPERTISE:

Physical Requirements: Use of fingers, arms, hands, and legs. Good eyesight (correctable) and hearing (correctable) are essential. Walking, standing, sitting, kneeling, bending, balancing, stooping, turning, driving of standard vehicle, light lifting and/or carrying (up to 15 lbs) are constant. Climbing, straight pulling, pulling hand over head, pushing, crawling, jumping, and digging below ground, heavy lifting and/or carrying (30 lbs and over) are occasional.

Equipment : Use of landscaping and gardening tools, spray equipment, hand power tools and mowers. Manual and power tools including shovels, abrasive power saws, air compressors, pneumatic tools, power tampers, rodding machines and various other tools. Light duty truck, dump truck and tractor.

Skills & Expertise: Knowledge of modern practices and principles of horticulture, arboriculture, agronomy, and related fields. Knowledge of insects, fungicides and disinfectants for their control, and the ability to read and understand chemical and fertilizer labels. Knowledge of plant biology and the common names of local trees, plants and flowers. General knowledge of irrigation systems, design, operation, and repair. Working knowledge of and skill in power tools and equipment used in horticulture work, building and grounds maintenance, and related occupational hazards. Ability to understand and follow verbal/written instructions and communicate clearly and concisely. Ability to detect tree and plant diseases and determine corrective action. Ability to read, interpret and develop landscape plans. Ability to plan and supervise the work of employees in horticultural related duties. Ability to perform heavy and strenuous manual labor under sometimes unfavorable conditions. Ability to project a good public image and maintain effective customer relations. Interact courteously and

maintain effective working relations with the public, officials, supervisors and co-workers. Ability to follow directions and complete assignments accurately and on time while working carefully and complying with safety rules. Willingness and ability to exercise sound judgment, and perform at a high level of efficiency and productivity. Ability to work independently and confidentially without close supervision. Ability to read, comprehends, implement, and complete written and/or oral directions in English. Ability to maintain an acceptable attendance record. Ability and willingness to understand and comply with the City's policies, regulations and procedures; exercise sound judgment; perform at an acceptable level of efficiency and productivity as determined by the City's management; and support the departments and the City's mission, goals, and objectives.

ENVIRONMENTAL FACTORS:

Job Location: Primary location is within the Parks and Recreation department located in Brooksville, Florida and other City properties/facilities within the City jurisdiction.

Work Environment: Constantly work outdoors; frequently inside a vehicle. Work alone and with others is constant. Work in heat, cold, dust, slippery or uneven surfaces, or wet conditions is frequent. Extreme noise and working with moving objects is frequent.

NON- ESSENTIAL/SECONDARY FUNCTIONS:

- Performs other reasonable related duties as assigned by supervisor.

Reasonable accommodation will be made for otherwise qualified individuals with a disability.

Employee Signature

Date

Supervisor Signature

Date

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| <u>HR INFORMATION</u> | Revision date: 9-9-2015 |
| FLSA Status: Non-Exempt/Hourly | EEO Category: W/C Code: 9102 |
| Paygrade: 581 | Salary Range: \$11.87 - \$18.27 |